

Abbeydore & Bacton Group Parish Council

Minutes of an Ordinary Meeting
of Abbeydore and Bacton Group Parish Council
held in Abbeydore Village Hall
on Tuesday 7th September 2021

No ABPC/MW/110

Present

Councillor Mr T Murcott Chairman
Councillor Mrs A Booth Vice - Chairman
Councillor Mr R Fenton
Councillor Mrs W Gunn
Councillor Mr M Jenkins

Clerk Mr M Walker

Also Present

Two further members of the public

**The Parish Council Meeting was formally opened by the Chairman at 7.30pm
Chairman welcomed the prospective candidate to the meeting.**

1.0 Apologies for Absence

Apologies were received and accepted from, Councillor Mr D Cook and Councillor Mr D Watkins.
Golden Valley South Ward Councillor Mr Peter Jinman, Parish Lengthsman/Contractor
Mr Terry Griffiths, Locality Steward Mr Paul Norris and Police not present.

2.0 Minutes

The Minutes of the Ordinary Group Parish Council Meeting No ABPC/MW/109 held on Tuesday 20th July 2021 were unanimously confirmed as a true record and signed by the Chairman.

3.0 Declarations of Interest and Dispensations

3.1 To receive any declarations of interest in agenda items from Councillors

Declarations of Interest, a Declaration of Non Pecuniary Interest (Non DPI), was made by Councillor Mrs A Booth Vice – Chairman reference Item 10.0

3.2 To consider any written applications for dispensation

There were no written applications for dispensation made

4.0 Co-option of Parish Councillor

To consider for co-option prospective candidate(s) for the Parish Council

Mr Keith Millington was unanimously co-opted to the Parish Council.

Proposed by Councillor Mrs A Booth Vice – Chairman and Seconded by Councillor Mr R Fenton.

Keith signed the Declaration of Acceptance of Office Form and completed his Registrable of Interests Form for submission to the Monitoring Office. He then joined the assembled Parish Councillors.

5.0 Financial Report

5.1 Receipts

No receipts received

5.2 Payments

Clerk's Salary August 2021 Gross	£369.97
Mileage	£11.03
Postage	£7.56
Village Hall Electric (ceiling fan)	£2.00
Tax £74.00 NIC £0.00	
Nett Pay £316.56	
Cheque Number 000923	



Pawle & Co Ltd	£424.80
Invoice No 27749 1x SADS UK Non locking Cabinet yellow	
Cheque Number 000924	
Clerk's Salary September 2021 Gross	£369.97
Mileage	£15.62
Postage	£6.90
Tax £74.00 NIC £0.00	
Nett Pay £318.49	
Cheque Number 000925	
HMR&C 2 nd ¼ Payment July August September	£222.00
Cheque Number 000926	
Plusnet 29/07/2021 Invoice 00002570640-3	£29.96
DD Payment	

5.3 Bank Balance

Bank Statement @ 4 th August 2021	No 84	
Business Bank Instant Account		£13,070.09

Bank Balance

Bank Statement @ 4 th August 2021	No 41	
Treasurers Current Account		£10,548.41

Resolved unanimously that all payments are approved

Notice of Public Rights and Publication
of Annual Governance & Accountability Return (Exempt Authority)
Accounts for the year ended 31st March 2021
Dates Monday 14th June 2021 – Friday 23rd July 2021
No requests received

6.0 Public Question Time

A 10 minute period is to be allocated if required to facilitate any member of the public to address the assembled Parish Councillors
No matters raised

7.0 Queens Green Canopy

Parish Councillor Mrs Ann Booth gave an overview of the Tree Planting Initiative to mark Her Majesty The Queen's Platinum Jubilee in 2022.

Possible site for a tree is on Ewyas Harold Common – Ann to contact the Trustees – no reply as yet.

Ann stated that there were trees available from the Woodland Trust in multiples of 30 trees, some Silver Birch, Rowan and Wild Cherry.

Agenda item for the next full Parish Council meeting

8.0 To Receive Reports (if available) from:-

8.1 Golden Valley South Ward Councillor Mr Peter Jinman not present and no report available

8.2 Parish Footpaths
No problems highlighted

8.2i Officer Vacancy
Councillor Mr T Murcott Chairman to make contact with Mr Joe Rumer with A3 map
Item for a Footpath Officer to be put on the Website

8.3 Locality Steward Mr Paul Norris
Information sent to Parish Councillors by email.

8.3i Surface water drainage issue Old Rectory Abbeydore update
No update as yet so Clerk instructed to contact Ward Councillor and Balfour Beatty again.



8.4 Lengthsman Mr Terry Griffiths

Clerk instructed to contact Terry reference works

Investigate other Lengthsman reference works in the parishes

8.5 Broadband update

Fastershire and Gigaclear have been seen checking poles, signs something is happening.

A meeting will take place 8th October 2021 with Jesse Norman MP and Ward Councillor.

8.6 Neighbourhood Development Plan update

No further developments

8.7 Golden Valley Action Group update

No further updates available

8.8 Black Hill Community Network (BHCN) update

They will get in touch with the Parish Council if help is required

9.0 Bacton Post Box

Missing Post Box at Bacton update

Acknowledge received from Jesse Norman MP

Clerk instructed to write yet again to Royal Mail and cc to Jesse Norman MP

10.0 Proposed Hollingwood Farm Camp Site

To discuss proposed site and agree any action considered necessary

Councillor Mrs A Booth Vice – Chairman left the meeting room

Noted in the minutes that this item was discussed with no further action at the present time.

Covered by the “56” day rule.

“56 day limit - uses and times

You cannot operate different temporary uses each for 56 days such as 56 days use for camping and 56 days for car parking. The 56 days limit is the total allowed for all temporary uses cumulatively. Some uses are limited further such as trials of speed.

You cannot have 56 days of camping in one field and then another 56 in another. The limit applies to the whole land holding, not only the field or parcel.

Every day that tents are on the land counts towards the 56 days even if they are not occupied. This means that you cannot put up tents at Easter and leave them up until the end of August.

You cannot have a temporary site in your garden.

There is no limit on the number of campers on a temporary site under these permitted development rights.”

11.0 Abbeydore Village Hall Defibrillator

To consider replacement of Defibrillator Cabinet

Clerk has re checked batteries in defibrillator and it is now working correctly.

A new defibrillator yellow non-lockable cabinet has been ordered and is to be installed outside Abbeydore Village Hall.

Log in details to be re-sent to the relevant authorities e.g. Ambulance Service and The Circuit {Batteries expiry date 2024 and Pads expiry date 2026}

12.0 Parish Council Paperwork Distributed via Email

12.1 To discuss the distribution of Agenda Minutes Finance etc. via email

The Parish Councillors present all agreed for information and meeting paperwork to be emailed to them.

Councillor Mr David Watkins and Councillor Mrs Wendy Gunn would still receive information and paperwork by post.

Councillor Mr Dave Cook not present so would also receive the paperwork by post for the time being.

New Parish Councillor Mr Keith Millington would receive paperwork by post initially.

12.2 To approve Email Policy

The Email Policy was unanimously ratified by the Parish Council.

Proposed by Councillor Mrs A Booth Vice – Chairman and Seconded by Councillor Mr R Fenton.



13.0 Highways and Footpaths Issues

13.1 To receive **new** information on Parish Highways & Public Footpaths

No new matters raised

13.2 To agree list of potential drainage works should further grant funding become available

- 1) Bridge opposite Pentwyn Cottage Bacton
- 2) Outside the Old Rectory
- 3) Broken grate up from Abbeydore Village Hall
Broken grate Abbeydore near the “Rabbit”
- 4) Drains outside Abbeydore House land slips

14.0 Information Sheet

Sheet to include update on previous action points and a list of correspondence received

Planning Result

30th June 2021

Planning Consultation 212280 – Self Catering Holiday Unit
Farm House Farm The Barn Abbeydore HR2 0AL
Proposed change of use of agricultural field to site 4 Shepherd’s Huts
for holiday accommodation
Planning Permission

Still Valid

Correspondence

27th July 2021 Letter sent to Terry Griffiths Contracts

“Good Morning Terry,

Enclosed payment for Invoice No TGC1560

The Parish Council have authorised two pre-emptive maintenance days for August, as usual one for Abbeydore and one for Bacton.

If you could provide a report following this work, highlighting any work required over and above the normal maintenance duties, with the associated estimated costings which I can put before the Parish Council at their next meeting on the 7th September 2021

Can you confirm that you will be able to accommodate the request above?

Yours Sincerely Malcolm Walker Parish Council Clerk”

July 2021

West Mercia Police Community Charter – Parish Contact Contract

Completed and submitted to The Problem Solving Support Team Email Box

1) Wildlife Crime 2) Doorstep Pedlars 3) Thefts (farms)

21st August 2021

The Countryside Charity Herefordshire CRPE

Herefordshire Hedgerows and Verges Booklet + Letter

15.0 Agenda of Next Meeting

Queens Green Canopy

16.0 Date, Time and Venue of Next Meeting

Confirmed that the next meeting will be an Ordinary Meeting of the Group Parish Council and will be held on **Tuesday 2nd November 2021** meeting to commence at 7.30pm in Abbeydore Village Hall

Parish Council meeting declared closed at 8.35pm

Signed..........

Parish Council Chairman Councillor Mr Toby H L Murcott

Dated this day 2nd November 2021